

Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



21st May 2020

Dear Parents/Carers,

We want to start this letter by saying a huge **thank you** for all of the support that you have shown during this time of National crisis. Your kind words, supportive e-mails and commitment to using our learning at home resources have been invaluable to us.

The government have asked schools to re-open for children in Early Years, Year 1 and Year 6 **from** 1st June at the earliest, whilst continuing to offer provision for pupils of key workers, and for vulnerable pupils. No definitive decision has been made by the government to date regarding re-opening and we are now waiting for a decision (expected on 28th May) before proceeding. This letter gives you details on how we propose to implement the government plans for the partial re-opening of schools. Hopefully this will help you to make an informed decision about whether, or not, your child will attend. It is important to note that our plans are dynamic and will depend upon the most recent government decisions, and our staff availability.

People are divided on whether children should return to school. The government have made it clear that there will not be any fines for parents who do not send their children into school at this time. You need to consider what is right for you and your family. We will attempt to maintain social distancing rules and will teach the importance of good hygiene and personal space. Whilst we will put safety procedures in place to reduce risks and follow government guidance, we **cannot guarantee anyone's safety from coming into contact with COVID-19 whilst attending school.**

If your child is clinically extremely vulnerable, or living with someone who is in this category, they should not attend school. If your child is vulnerable (but not clinically extremely vulnerable) you should follow medical advice to decide if they should come back to school.

Proposed plans for phased re-opening:

On 1st June, staff will have a planning and preparation day. Year 6 pupils will return on Tuesday 2nd June and Year 1 and EYFS pupils will return on Wednesday 3rd June. We will



Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



only be open until 1230 for this initial part of the phased return and this will be reviewed at the end of the second week. (Full days will still be made available for children of key workers, or vulnerable children, if required).

If your child is in one of these groups, please e-mail Emma Matthews:

secretary@pensilva.cornwall.sch.uk by midday Thu 28th May to let us know if your child will be attending school in June. It would be helpful if you could let us know either way, to help us plan.

Teachers will still be providing on-line learning for pupils who are not attending school and they continue to welcome e-mails / work and photos of home-learning.

Pupils who return will work in small groups, referred to as “bubbles”. Depending on numbers returning, EYFS pupils are likely to be in two groups – one will be based in Daymer classroom and the other in Polzeath classroom. Year 1 will be based in The Beach Hut (opposite the hall) and Year 6 will be in Harlyn classroom. These groups will stay together and we plan to have two members of staff with each group. Teachers with each group will not necessarily be the usual class teacher – due to keeping numbers small. Guidance is to have a maximum of 15 pupils per group but, at this initial stage, we do not expect to have more than 10 in any group.

These groups will each remain as a unit and will not mix with pupils from other groups. They will have separate break times, also to avoid mixing with members of another group. The Government have noted that *‘unlike older children and adults, early years and primary age children cannot be expected to remain 2 metres apart from each other and staff’*. Within classrooms, we will space out desks as well as we can, aiming for 2 metres distance, where possible / practical and pupils will be given instructions when they attend school.

Dropping off and Picking Up Pupils

Parents must adhere to guidelines as set out below to keep parents, children and staff safe:

- Only drop off and pick up your child at the allocated times and locations



Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



- One adult only to drop off and pick up
- Be conscientious at drop off and collection locations; follow social distancing guidelines, do not congregate. Parents will not be allowed to enter the school building (appointments can be made by telephoning 01579 362546).
- If there is a requirement for vulnerable children or children of key workers to attend, please contact the school to make book them in, giving it at least 24 hour's notice to enable us to organise staffing and drop off/pick up times.

Group	Drop off time	Location	Pick up
Year 6	0845 - 0855	Front playground	1220 - 1230
Year 1	0900 - 0910	Far end of staff carpark (please do not drive into carpark, but do walk in / out via carpark gates. Staff vehicles should not be manoeuvring in the carpark at these times).	1230 - 1240
EYFS	0900 - 0910	Main playground. A separate door will be used for each of the 2 groups – (further information will be given regarding the group	1230 - 1240



Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



		for your child before 3 rd June).	
--	--	---	--

A staff member will meet and escort each child, one at a time, from the line to take them to their classroom. When picking up, a member of staff will bring your child out to the line.

If you miss your allocated time please ring school then you will be given a new drop off / pick up time.

Social distancing is paramount, we will ask you to abide by this. Please wait outside at the drop off / pick up location. We ask you and your children not to socialise with others during these times. You are responsible for your child until they are collected by a member of staff.

If you are dropping off more than one child and the time clashes, please go to the drop off location at the time and place of the youngest child.

Please do not come into school, if you have any queries please ring to make an appointment. 01579 362546

Preparation

School uniform should be worn and your child needs to only bring in one bag with all their belongings for the day. Their belongings will remain under their desk or chair (coat on back of chair).

Please ensure your child has sun cream applied before they come to school.

Your child should attend school daily with:

- Sun hat
- A pair of trainers for outside activities
- Coat
- Water bottle (with water in)
- Packed lunch – unless they are having school dinner



Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



Please make sure all these items are named.

It would also be good if they could bring a piece of fruit for snack.

EYFS pupils to please have a change of pants / trousers / skirt – as applicable, in case of a toileting accident.

Do not send your child in with any toys or other objects, especially soft toys.

Curriculum

Due to the unprecedented circumstances, the school will operate an adapted curriculum.

On the child's first day, there will be a discussion about school procedures and what is expected of them to ensure a safe environment for everyone.

Maths and English will be taught in the mornings, based on the on-line learning that teachers put up on the website, for those pupils not in school. Any PE will adhere to social distancing guidelines. Do not send in a PE kit.

Lunch

Chartwells will be providing a daily hot meal option at a cost of £2:30 (Free for EYFS/Year 1) children. The menu will be sent out.

Whilst children can bring in a packed lunch, we would prefer your child to order school dinners, to limit the items they bring to school.

As mentioned above, all children will need a named water bottle with water in daily, it will be topped up in school.

Cleaning

Additional hours for cleaning have been put into place so that well used areas can be cleaned twice a day, – this will include toilets, door handles, etc. The school follows the 'COVID-19 guidance for educational settings', which includes:



Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



- minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend
- cleaning hands more often than usual - washing hands thoroughly for 20 seconds with running water and soap and drying them thoroughly, or using alcohol hand rub or sanitiser ensuring that all parts of the hands are cleaned
- ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- cleaning frequently touched surfaces often, using standard products, such as detergents and sanitisers
- minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times).

How you can help?

If your child is unwell do not bring them into school.

Before your child returns to school it is vital that you discuss social distancing with them.

Your child must have an understanding of what is expected of them. This includes:

- How to wash their hands in accordance to government guide lines, for advice go to <https://www.youtube.com/watch?v=S9VjeIWLnEg&safe=active>
- They should know about when coughing or sneezing to catch it in a tissue or elbow (not their hands) and follow the catch it, bin it, kill it guidance.
- They should be told about not having physical contact with other children or adults.
- They need to understand that they must try to keep their distance from other children and adults.

Visit 'The e-Bug Project' which is led by Public Health England and has a dedicated webpage for learning resources on hand washing and respiratory hygiene.

What happens if there is a confirmed case of coronavirus in an educational or childcare setting?



Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



Government advice is currently that when a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario. Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

(Coronavirus (COVID 19): implementing protective measures in education and child care settings Published 11th May)

If there is a confirmed case in our school, the Head Teacher, in consultation with the School Governors will close the school to seek further advice before pupils or staff return to school.

We are aware that these are strange circumstances and that the situation that your child - and all of us - are returning to is rather different than our usual set up. We will do all we can to welcome your children back into a warm environment even though it may look a little different to the one they left. Making your children feel happy and safe in school is our utmost priority. Could we please ask that you talk to your children about these changes to minimise any anxiety that they may have on returning to school.



Pensilva Primary School

School Road, Pensilva, Liskeard, Cornwall PL14 5PG

Telephone 01579 362546

Email secretary@pensilva.cornwall.sch.uk

Website: www.pensilva.cornwall.sch.uk

Headteacher: Mrs Teresa Clinick



If you have any questions or concerns please email the school:

secretary@pensilva.cornwall.sch.uk

With very best wishes

Teresa Clinick
Headteacher

Alex Putna
Chair of Governors

